City Catering Governance Implementaion Plan V1

Activity	Sep	p-14		Oct-14		Nov-14				Dec-14				Jan-15				Feb-15				Mar-15				
	22-Sep	28-Sep	06-Oct	13-Oct 20-Oc	t 27-Oct	03-Nov	10-Nov	17-Nov	24-Nov	01-Dec	08-Dec	15-Dec	22-Dec 29	-Dec	05-Jan 12-Ja	n 19-Jan	26-Jan	02-Feb	09-Feb	16-Feb	23-Feb	02-Mar	09-Mar	16-Mar	23-Mar	29-Mar
Review and advise on all documents/contracts required for the completion																										, ,
of business transfer from SCC to Potential PSM (Dates assume written direction of the Customer received mid November)																$\equiv \rangle$, ,					
un ection of the customer received this november)																										1
Telcon/meeting to discuss establishment of legal entity and project plan																										
Preparation of due diligence questionnaire																										
Developing and finalising necessary documenation to set up new entity																										
Reviewing due diligence																										
Preparation of first draft of transfer agreement																										
Considering and advising on proposed pensions-related provisions in transfer agreement, including drafting appropriate warranties and indemnities																										
Reviewing and advising on the admission agreement																										
Considering and advising on proposed employment-related provisions in the transfer agreement, including drafting appropriate warranties and indemnities																										
Reviewing and advising on leases to be granted and negotiating these																										
Reviewing and advising on the existing agreement with schools and preparation of model contractual documentation necessary to contract with schools going forward																										
Advice to Potential PSM team on obligations under TUPE and assistance through consultation and development of HR policies																										
SCC reviews legal documentation and raises any issue with BWB																										
Reviewing and advising on and negotiating amendments to the transfer agreement proposed by SCC																										
SCC again reviews legal documentation and raises any issue with BWB																										
All agreements provisionally agreed between the parties																										
Final amendments to legal documents and advice on completing documents on the transfer date and ensuring all TUPE requirements have been complied with																										$\begin{bmatrix} & \end{bmatrix}$